**MINUTES OF GAMCHIX MEETING**

**VENUE: ISOC GAMBIA OFFICE (Tango Building Fajara M Section)**

**DATE: SUNDAY 26th NOVERMBER 2017**

**TIME: 5PM**

**ATTENDANCE:**

1. **AUNTY ANNA**
2. **SUNN FAYE**
3. **ALAGIE CEESAY**
4. **AISHA HAMID**
5. **ADAMA CEESAY**
6. **ESTHER KING**
7. **MARIAMA TUNKARA**
8. **OUMIE SAINE**
9. **AJI ALIMA JAH**
10. **AWA CEESAY**
11. **MARIE ELLEN**
12. **FATOU SENGHORE**

**AGENDA**

1. Officially welcome our new sisters (who participated in the Inforum) to the group.

2. Discuss the Inforum experience and problems encountered.

3. Discuss and adopt the GAMCHIX Constitution.

4. Brainstorm on new programs and knowledge sharing methods after the Inforum.

5. AOB

1. **WELCOMING REMARKS**

The meeting started with usual opening prayer. The Facilitator for GAMCHIX, Ester king welcomed all members for another session of the GAMCHIX meeting. She has emphasized the low turnout of attendance due to some reasons.

1. **INFORUM**

The Inforum has finally reached to an end. There was an additional time frame of one week which was extended after the deadline. Some of the members were able to finished the course on time but some have not completed due to tight schedules and other engagements.

According to Aunty Anna, She has emphasized the need to practice and dedicate time for this trainings, as more courses would be unfold in our subsequent developments.

Mr. Ceesay have also recommended the GAMCHIX members to grab up these opportunities and utilized the resources to boost up our skills-set in these technical areas.

As part of the discussions, The constitution has been highlighted under review, some key areas that needs some adjustment are as follows:

1. **GAMCHIX CONSTITUTION**

* Nomination of two members to serve in the Advisory board **(Aunty Biran & Aunty Anna)**
* The organization structure to be revised (Elimination of sub committees under the

Programs and activities coordinator (page 7 of the GAMCHIX Constitution)

* The bullet points should be edited and replace with Numbers and sections for easy referencing.
* Programs and activity coordinator, Training coordinator, mentorship coordinator, internship coordinator to be removed (page 12)

1. **WAY FORWARD AFTER THE INFORUM**

The facilitator has made mention of the different tasks which were assigned to the respective individuals to provide a feedback; on the Gamchix website, Logo Design, Training Activities in our next meeting.

She kindly urged everyone to come up with an activity plan to engaged on as a way forward towards the development of GAMCHIX.

**AOB**

1. **ELECTION OF EXECUTIVES**

According to the facilitator, the executive body should be formalized to occupy in the different Executive posts. Members are urged to prepare for the voting and election of the executive body in our next meeting. To this effect, active members are needed in the various Executive posts.

1. **OPENING OF AN ACCOUNT**

* Registration and opening of an account; Miss Emily has been selected to facilitate the opening of the account by providing us the necessary credentials GAMCHIX have to tender before opening an account.
* Monthly contribution has been effected this month; **26th** **November 2017**. Notwithstanding, pending contribution for only month of **July 2017** should completed on or before the next meeting.

The meeting finally ended with a closing prayer.

**The Next Meeting is scheduled to take place on 17th December 2017**

**SIGNED BY:**

**OUMIE SAINE**