

**GAMCHIX SUMMER CAMP ON  ICT SKILLS TRAINING**

**19.08.2019 - 06.09.2019**

# Overview

ICT SKILLS Training is an important tool to facilitate your professional skills and career development in Information Technology. We are thrilled in the digital age that requires vibrant skills to merge you up in your future Career. Participants will be exposed to new skills training that would be useful in their academic pursuits, and connecting these participants to new skills development in IT.

Course objective

1. To leverage the use of ICT in teaching and training
2. To understand the concepts of computers and their applications in the learning process
3. To bring forward career opportunities for women and Girls in IT
4. To nurture them with the relevant IT skills through presentation strategies.

**Target Audience:**

**The training course is well tailored for junior school students ranging from grade 7 to 9 for the period of three (3) weeks. They will experience difference solution individually and group works.**

# Course Outcomes:

At the end:

1. The training would equip the participant's ability to use ICT skills in the  learning process
2. To increase Participants’ knowledge in office application suite
3. It would enhance students ability to use ICTs in problem-solving approach in other courses.
4. Increase their creativity and exposure to E-Learning Platforms
5. Exposure to new career paths in Information Technology

COURSE CONTENT

**WEEK ONE**

Module: Computer peripherals- Hardware devices,  operating systems , Basic knowledge in Networking

**WEEK TWO**

Module: Office application suites- word, excel, powerpoint,

**WEEK THREE**

Module:  Class Activity- on Soft  Skills: Leadership and Presentation skills

Include safe browsing

# IMPLEMENTATION STRATEGIES

1. Lectures
2. Hands on Exercises
3. Quizzes
4. Discussion

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| **WEEK 1** | **WEEK 2**  | **WEEK 3:**  |
|  **INTRODUCTION TO COMPUTER PERIPHERALS*** Hardware devices
* How to turn on and off a computer
* Introduction to windows OS and the different types of OS
* Introduction to Basic Networking
 | **INTRODUCTION TO MS OFFICE*** Creating files and folders
* Renaming files
* Deleting files
* Creating tables

**EXCEL*** Create charts
* Excel Calculation

**POWERPOINT:*** How to create PowerPoint slides
* Applying design and animations
* Applying transition on slides
* How to run a slideshow
 | **SOFT SKILLS**    * Leadership
* Presentation activities
* Safe Browsing
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**TRAINING MODULES**

**AWARDS**

At the end of the training active Participants would be awarded certificates.